

ST. PATRICK'S CHURCH



VOLUNTEER MINISTRY POSITION DESCRIPTION

Marriage Preparation Facilitators

Overview

Married couples within the Parish meet with engaged couples to discuss marriage issues and review the Marriage Preparation manual which is completed prior by the engaged couple.

Activities/Responsibilities

- Facilitator couples are assigned by the Pastor to meet with engaged couples
- Appropriate meeting times are arranged
- The number of times the facilitator couples will meet with the engaged couples will be as required and as agreed to.

Skills, Experiences, Personal Traits and Qualifications

- The Parish married couples are in good standing with the Church, the Pastor, and Parish community
- They are active participants in parish worship.
- They have good communication skills
- They desire to serve the community and to commit time and talents to this ministry.
- They maintain confidentiality
- They are comfortable with being accountable and are sensitive to the observance of proper boundaries.

Screening Checklist for this Low Risk Position at St. Patrick's Church

- Completion of a Volunteer Information Form
- Agreement to the Diocesan Model Code of Conduct
- Training and orientation
- Supervision, periodic evaluations and participant follow-ups

Parish Volunteer Screening Coordinator

Pastor

Date: _____

RC Bishop of Calgary-Rev. February, 2013